Alyssa Chamblee 6 E. Twinberry Place, The Woodlands, Texas 77381

Phone: (832) 491-7038 E-mail:abchamblee@yahoo.com

|  |  |
| --- | --- |
| **Education** |  |
| May 2025 | **Bachelor of Business Administration**  Sam Houston State University - Huntsville, Texas  Major: Management Information Systems  Current GPA: 3.6 Certification: Microsoft Access Expert (Office 2019) |
| May 2022    **Experience** | **Associate of Arts**  Lone Star College - The Woodlands, Texas  GPA: 3.85  Honors: Magna Cum Laude, Phi Theta Kappa, President’s List |
| Feb 2023 - Aug 2023 | **VillaKids Associate**  VillaSport Athletic Club and Spa - The Woodlands, Texas   * Worked rotations within the daycare for children ages 1 - 6, helping them have fun and ensuring their safety at all times * Helped manage spring break and summer camps for kids ages 5 - 12 * Completed 20+ hours of safety training and operational guidelines for VillaSport and VillaKids. * Completed American Red Cross certification for Adult and Pediatric First Aid/CPR/AED |
| Mar 2018 - Mar 2020 | **Resort Tech**  Forest Shadows Pet Resort - Magnolia, Texas   * Managed and performed client add-on services – including Fetch and Plays, Nature Walks, Atrium Cuddles, Swim Funs, Cat Funs, Cool Cuddles, and Storybooks * Created daily activity reports * Handled pet logistics as requested * Performed kennel sanitation when necessary * Trained new employees on how to perform and follow the playtime schedule * Made pets feel comfortable and loved while away from their families * Achieved perfect attendance during 2 years of employment |
| Jan 2015 - Feb 2018 | **Volunteer Sidewalker** |

# Sire Therapeutic Horsemanship - Spring, Texas

* Walked or jogged alongside the horses to assist special-needs riders while they were doing equine therapy
* Ensured safety of riders at all times by walking beside the horse and holding onto and securing the rider in the saddle
* Communicated and reinforced the instructor’s directions to the rider during therapy
* Supported the needs of the riders so they felt confident and maximized their therapy experiences
* Received Outstanding New Volunteer Award during first year